

VOLUNTEER
VACANCY PACK
DISTRICT
EXPLORER SCOUT
COMMISSIONER

ABOUT SCOUTING



Every year we help 400,000 Young People in the UK enjoy new adventures; to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. And it's not just Young People who can get in on the action. Working alongside our youth members are thousands of adult volunteers, with a huge variety of roles and opportunities available.

To find out more visit www.scouts-scotland.org.uk

Volunteering With Us



Volunteering with us is easy, fun and offers many opportunities for gaining externally-recognised qualifications. Why not strengthen your CV while making a real impact on the lives of Young People?

How much time you give is up to you, and you don't need any previous experience. We have a huge variety of roles to suit everyone, and whatever you choose we'll make sure you're properly trained and supported.

How You Can Help



We're looking for someone to provide support and management to grass-roots volunteers working directly with young people. Want to give something back to the community? As District Explorer Scout Commissioner you will support and guide adults and help them deliver the best possible Scouting to young people.

Up For The Challenge?



Thank you for your interest in volunteering with The Scout Association. Contained in this pack is a role description and person specification for the role above. If you think you are the right person for this role, or if you know someone who might be, please complete the nomination/application form at the end of the document and return it to the address at the bottom of the form. If you would like more information or if you'd simply like to discuss the role please get in touch with:

Name: Phone:
Email:

Scottish Headquarters

Tel: 01383 419 073
Email: shq@scouts-scotland.org.uk
Web: www.scouts-scotland.org.uk
Facebook: www.facebook.com/scottish.scouts

Information Centre

Tel: 0845 300 1818
Email: info.centre@scouts.org.uk
Web: www.scouts.org.uk
Facebook: www.facebook.com/scoutassociation

ROLE DESCRIPTION

District Explorer Scout Commissioner

This vacancy is for

Name of Scout District	
Located	

This District has

Number of Explorer Scouts	
Number of Explorer Leaders	
Number of Units	

The District Commissioner is	
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Purpose of the role

The District Explorer Scout Commissioner is a key role which has responsibility for ensuring that adult leaders working directly with our 14-17 members are supported and managed, and that a quality programme is being delivered to the young people in the Section throughout the District.

Responsible to

District Commissioner

Responsible for

District Explorer Scout Administrator, Explorer Scout Leaders, Assistant Explorer Scout Leaders, Explorer Scout Leader (Young Leaders)

Main Contacts

District Commissioner, Assistant Regional Commissioner (Explorer Scouts or Section Support), Scottish Headquarters Commissioner (Explorer Scouts), Regional Commissioner, Assistant Regional Commissioners, District Executive, Group Scout Leaders, Explorer Scout Commissioners from other Districts, Explorer Scout Leaders, Explorer Scouts in District, District Scout Network Leader, Scout Network Leaders, Scout Leaders in District, schools and other youth organisations.

Appointment requirements

- Understand and accept The Scout Association's policies
- Satisfactory PVG clearance
- Completion of a Wood badge (training modules 1, 2, 4, 5-11, 12, 17, 19, 21-25)
- Eligible for Charity Trustee status

Main Responsibilities

- Ensure the effective operation of the Explorer Scout Section within the District
- Ensure that good quality Explorer Scouting is delivered to young people
- Contribute as part of the District Team in terms of both the management and development of Explorer Scouting within the District
- Contribute where appropriate to working groups set up at a local, Regional or Scottish level
- Promote and maintain the policies of The Scout Association

Core Tasks

- Ensure the balanced programme is carried out throughout the Explorer Scout Section
- Ensure that all Explorer Scouts have access to the full District programme
- Ensure that all Explorer Scouts have the opportunity to gain Explorer Scout Awards and Nationally recognised Qualifications e.g. Duke of Edinburgh Awards Scheme
- Ensure there are adequate numbers of Leaders and that they are supported and trained
- Ensure that all Unit Leaders, Assistant Unit Leaders and Unit Assistants in the District carry out their specific learning and are keeping records of the development of their Personal Learning Plan
- Ensure that there is an adequate provision of Explorer Scouting in the District
- Maintain a good working relationship with the District Executive Committee, to ensure that all Explorer Scout Units are adequately and appropriately funded
- Ensure that partnership agreements are made between Units and any supporting bodies ratified by all parties (Unit, District and supporting body)
- Ensure that all Units have adequate access to funds, equipment and buildings by ensuring that all Partnership Agreements are reviewed and updated regularly
- Ensure with the District Explorer Scout Administrator the efficient administration of the District Explorer Scout Databases and finances and enable regular communication of information to youth members and Leaders in the District
- Set up a District Explorer Scout Committee to ensure that youth members have the opportunity to contribute to the programme and management of Explorer Scouting in the District
- To ensure there is youth member representation at Unit level
- Hold regular District Explorer Scout meetings
- Actively encourage the moving on process from the Explorer Scout Section to the Scout Network
- Ensure the creation of a Young Leaders Unit with the Explorer Scout Leader (Young Leaders)
- Ensure all Young Leaders receive adequate training, whilst given full access to the wider District Explorer Scout programme
- Review the District provision of Explorer Scouting
- Support the District Commissioner in the development of the District
- Maintain effective communication with the District Commissioner, Explorer Scout Leaders, District Explorer Scout Administrator, Group Scout Leaders, Scout leaders, other section leaders, Assistant Regional Commissioner (Scout Network) and District Scout Network Leader
- Work with Training Adviser to complete relevant Adult Training modules

Nomination and application form

District Explorer Scout Commissioner

If you think you know just the right person for this role, or are interested in the role yourself, please complete the form below

Name of nominee or applicant		
Address		
Telephone	Daytime	Evening
Email		
Membership number		

Please explain why this person is suitable for this role, including relevant professional and voluntary experience from inside or outside Scouting (refer to role description)

Please describe the relevant skills that this person has for the role

Please outline why you felt motivated to complete the nomination/application

Please complete this section if you are nominating someone else for this role

Nominated by		
Address		
Telephone	Daytime	Evening
Membership number (if applicable)		Date

This form should be returned to _____ by _____